

AGM 2018 Supplementary Agenda

Mon 19 February 2018 at 6.30pm Methodist Church, Nicolson Square, Edinburgh.

1. Branch Officer Candidates' biographical details - p1

3. Welfare Fund Statement - p2
To follow..

2. Amendments to motions - p2

4. Financial Statement 2017 - p3

2. Branch Officer Elections

Service Conditions Officer Candidate withdrawal

Pamela Gifford has withdrawn as a candidate.

Vice Chairperson Candidates' biographical details

Tom Howorth

I have been a UNISON member since I joined Local Government in 2004 after graduating from Manchester Metropolitan University. I am a Trading Standards Officer by trade. I have been a Shop Steward on and off since 2007. I have been a Health & Safety representative since 2017.

I have previously held the position of Vice-Chair at my previous branch, Enfield UNISON, for a year in 2012/13. I have previously chaired the National M3 Users Group on behalf of Trading Standards, which I did for two years up until 2013.

After moving to Scotland in 2013, I took a brief hiatus from any union leadership roles until I had settled into my new job. I took up the role of Shop Stewards' Convener for Place after a

brief stint as Vice-Convener in January 2017. As part of that role, I chair the Place Stewards' Committee Meetings each month.

I have been led and been involved in various campaigns, including successfully protecting members mileage allowances after an attack by the employer. I regularly attend JCCs & DJCCs with senior management to defend and improve conditions for our members. I think my personality and style are well suited to chairing meetings when required to deputise for the Branch Chair.

Please vote for me for Branch Vice-Chair.

Thanks,
Tom

Tom Muir

I have been honoured to hold the position of vice chair of this branch since 2014. I have been convener of the Corporate Governance and latterly the Resources shop stewards committees since 2012 after starting as a steward in 2008.

I sit on a number of committees including Policy and Finance, Branch Committee and its sub-committees charged with the smooth running of the branch, chairing as required.

I have acted in your – the members – interests in reviews throughout what is

now Resources and in particular Customer where I am employed presenting appeals at Tribunal.

I was active in the successful fight against privatisation in what management called the Alternative Business Model.

I am not a member of or active for any political party but remain committed to the Trade Union movement and this branch in particular as the only effective way of safeguarding our interests.



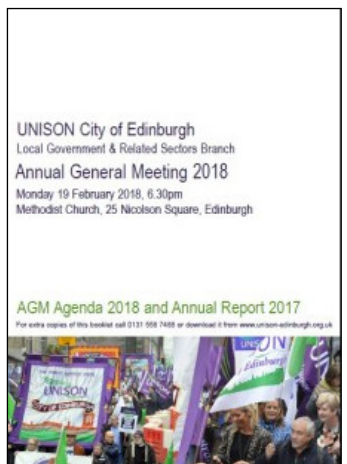
AGM 2018

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An link to the AGM Agenda and Annual Report was emailed to members with a registered email address - or sent to their home address if we had no email address. Members were given an option to request a hard copy from the branch office. Retired members were sent a calling notice with the option to request a booklet.

Hard copies will also be available at the AGM.

2. Amendments to motions

Rule Change 4. Aggregate Annual General Meetings: Rules B and H

Proposed by Tom Howorth (Place) and Tom Connolly (Communities & Families)

In the paragraph beginning "Add new H.4":

Delete from "Members" to the end and substitute with:

"may attend more than one aggregate meeting in each cycle of aggregate meetings, but may only vote at one of them and can only

be included in the quorum for one of them. The names of members attending at each meeting will be recorded. To avoid duplication of vote counting, each eligible member will be allocated a voting entitlement card when they are registered for the meeting."

NOTE: If this amendment is approved, the relevant part of the rule change would read thus:-

Add new H.4: "All members have the right to speak and vote at Branch meetings, subject to any exclusion in the National Rules and the Regional and National Officer(s) shall have the right to attend and speak (but not vote) at the meetings. Members may attend more than one aggregate meeting in each cycle of aggregate

meetings, but may only vote at one of them and can only be included in the quorum for one of them. The names of members attending at each meeting will be recorded. To avoid duplication of vote counting, each eligible member will be allocated a voting entitlement card when they are registered for the meeting."

3. UNISON City of Edinburgh Branch Welfare Fund

Summary Financial Statement 2017

(For information only: The Branch Welfare Fund is a separate registered charity)

Current Account

Contributions from members and donations £8,250.79

Grants and loans awarded £5,344.84

Total £5,344.84

Surplus (Deficit) for the year £2,969.18

Funds b/f at 1 January 2017 £46,766.70

Funds b/f at 31 December 2017 £49,735.88

Uncleared cheques £0.00

In bank at 31/12/17 £49,735.88

Business Extra Account

Funds b/f at 1 January 2017 £8,371.51

Surplus/deficit £0.00

Funds b/f at 31 December 2017 £8,371.51

Total Funds at 31 December 2017 £58,107.39

4. Financial Report 2017

UNISON City of Edinburgh Local Government & Related Sectors Branch 07349

Financial Statement for the year ended 31 December 2017.

The branch ran a deficit in 2017 largely due to a significant drop in members due to redundancies in the council and the need to employ a member of staff to assist in organising and representing in the voluntary and related sector.

This is an essential post to cover our 1,500 members in this sector since the lead employer (City of Edinburgh Council) will not allow officers time off to service these members.

The post is designed to negotiate and represent but also to organise so that we can build an effective activists' structure to ensure members are represented.

In recognition of this the branch received an additional £50,000 from UNISON HQ last year as part of the objective based budgeting process which supports branches on the basis of an agreed organising plan.

Further negotiations will take place this year on that but as a backup the AGM will be asked to support a transfer of funds from the very healthy industrial action fund if necessary in the meantime.

My thanks to Monica Niven, branch support officer, who does all the preparation for invoices, cheques and BACS payments.

John Stevenson
Branch Treasurer

I have examined the Accounts of the UNISON City of Edinburgh Branch for the period ending 31st December 2017 and found them to be a true and accurate record of the Accounts and financial position of the Branch according to the records and information supplied to me.

Patricia Rowland
Auditor
14 February 2018

General Fund Income and Expenditure Account for City of Edinburgh Branch				
For the year ended 31 December 2017				
All Items	2017 (£)	2017 (£)	2016 (£)	2016 (£)
Income				
Branch Funding	262,709.11		271,554.29	
Branch Levy	0.00		0.00	
Investment Income Received	0.00		0.00	
Tax deducted or paid on Investment Income	0.00		0.00	
Retired Members Subscriptions	390.00		510.00	
Other Income	50,220.77		3,158.99	
Regional Pool Income	0.00		0.00	
Transfer from Industrial Action Fund	0.00		3,720.00	
Transfer from Dedicated Action Fund	0.00		0.00	
Locally collected subscriptions	0.00		0.00	
Income total		313,319.88		278,943.28
Expenditure				
Fighting Fund	0.00		0.00	
Staff Salaries	159,306.04		142,006.78	
Rent	53,169.60		53,169.60	
Rates	14,369.60		14,786.40	
Utilities	2,957.06		3,114.34	
Other administration	48,254.63		44,453.09	
Honoraria	0.00		300.00	
Conferences and group meetings	16,519.14		12,572.20	
Branch Committee	2,034.88		3,556.12	
Other Meetings	7,921.01		6,470.16	
Publicity	3,942.96		3,685.50	
Education	5,753.90		6,175.33	
Donations	851.39		1,100.00	
Affiliations	1,057.25		975.50	
Local Activities	1,673.66		2,409.12	
Transfer to Industrial Action Fund	0.00		184.05	
Transfer to Dedicated Fund(s)	0.00		0.00	
Other Expenditure	134.07		210.20	
Hardship Payments	270.00		3,690.00	
Other Branch Funding Deductions	0.00		0.00	
Expenditure total		318,215.19		298,858.39
Surplus for the year		-4,895.31		-19,915.11

Consolidated Balance Sheet for City of Edinburgh Branch				
For the year ended 31 December 2017				
All Items	2017 (£)	2017 (£)	2016 (£)	2016 (£)
Fixed Assets				
Freehold Properties	0.00		0.00	
Leasehold Properties	0.00		0.00	
Equipment, Fixtures & Fittings	8,789.37		11,912.29	
Investments (Quoted & Unquoted)	644.45		644.45	
Total Fixed Assets		9,433.82		12,556.74
Current Assets				
Debtors (Third Party)	700.00		9,840.00	
Debtors (National Office)	0.00		0.00	
Stocks	0.00		0.00	
Loans	0.00		0.00	
Short Investments	0.00		0.00	
Building Society Balance	0.00		0.00	
Bank Deposit Account	206,901.94		205,871.90	
Current Account	73,206.22		73,145.57	
Prepaid Cards	725.70		352.49	
Cash	12.82		7.60	
Total Current Assets		281,546.68		289,217.56
Current Liabilities				
Third Party	11,865.93		18,853.86	
National Office Subscriptions	1,141.82		1,082.42	
National Office Subscriptions (previous years)	0.00		0.00	
Credit Card	0.00		0.00	
Total Current Liabilities		13,007.75		19,936.28
Net Current Assets		268,538.93		269,281.28
Total Assets		277,972.75		281,838.02
Accumulated Funds				
Accumulated General Fund at year beginning	75,966.12		95,881.23	
Surplus/Deficit	-4,895.31		-19,915.11	
Brought Forward Balance Adjustment	0.00		0.00	
Accumulated General Fund at year end		71,070.81		75,966.12
Accumulated Industrial Action Fund	150,726.44		152,938.78	
Surplus/Deficit	982.12		-2,212.34	
Accumulated Industrial Action Fund at year end		151,708.56		150,726.44
Accumulated Dedicated Fund	55,145.46		55,047.69	
Surplus/Deficit	47.92		97.77	
Accumulated Dedicated Fund at year end		55,193.38		55,145.46
Total Funds at End of the Year		277,972.75		281,838.02