

AGM 2019 Supplementary Agenda

Thur 21 February 2019, 6.30pm Augustine Church, George IV Bridge, Edinburgh

1. Branch Officer Candidates' biographical details - p1

3. Welfare Fund Statement - p2
Summary statement.

2. Amendments to motions - p2

4. Financial Statement 2018 - p3

1. Branch Officer Elections

Candidate withdrawals

Service Conditions Officer (General posts): Graham Neal has withdrawn as a candidate. No election is now required for the general posts.

Service Conditions Officer (Women's posts): Pamela Gifford has withdrawn as a candidate. No election is now required for the general posts.

Branch Assistant Secretary: Pauline Henderson has withdrawn as a candidate. No election is now required for the Assistant Secretary post.

Equalities Officer: Peter Sharma has withdrawn as a candidate. No election is now required for the Equalities Officer post.

Candidates' biographical details

Service Conditions Officer (Women's posts)

Caroline Mclean

I am an experienced shop steward with 15 years of service representing my colleagues throughout City of Edinburgh Council. My experience from the shop floor is backed up by extensive training on subjects as varied as Grievance & Disciplinary, Welfare Rights and Employment Law; to name but a few. I have an encyclopedic knowledge and understanding of all Council policies and procedures.

I am an active participant in my Stewards Committees and represent at the various Branch Committees. I also speak for my branch at the UNISON Local Government Conferences, Scottish Council, National & Scottish Welfare Council as well as being a representative at National Conference.

In 2012, I was nominated with Mike Smith as Welfare Officer. My role requires me to assist members who have financial difficulties where support can be provided via grants and utilizing the services of specialist organisations.

I have been a Service Conditions Officer these last 6 years, which requires me to represent in more complex cases, lead on organisational reviews and negotiate with senior personnel at Waverley Court and City Chambers. I also played a significant role in the "Our City's Not For Sale" campaign, which safeguarded our essential services from privatisation.

I believe in public services and are fully committed to UNISON and you the members. I hope I can rely on your vote.

Lorraine Needham

My name is Lorraine Needham I work as a social care worker with the council. I have been a member of the union for 37yrs with UNISON since 199. I have been a shop steward for 4yrs, also a health and safety rep both of which I enjoy doing. In addition to these I attended the local government conference through in Glasgow, the service conditions meeting,

Branch committee meeting and health and safety meeting monthly.

I have attended the local government and NEC conferences the past few years where we vote on many aspects of the union. I am now standing for the post of service condition officer within union and am asking members to vote for me so I can fulfill this position of which I have wanted to achieve to better help members within the union.



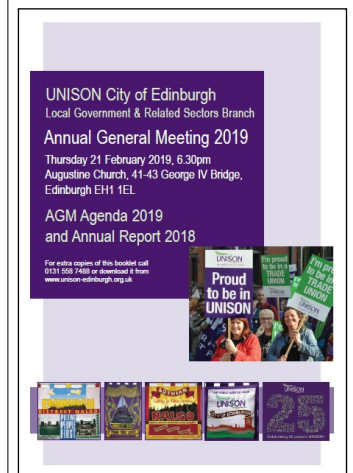
AGM 2019

UNISON City of Edinburgh Branch
10 Infirmity Street
Edinburgh EH1 1LT
0131 558 7488
branchoffice@unison-edinburgh.org.uk

unisonedin

@unisonedin

www.unison-edinburgh.org.uk



An link to the AGM Agenda and Annual Report was emailed to members with a registered email address - or sent to their home address if we had no email address. Members were given an option to request a hard copy from the branch office. Hard copies will also be available at the AGM.

2 Annual General Meeting 2019 Supplementary Agenda

Candidates' biographical details (continued)

Service Conditions Officer (women's posts)

Jane Watson

Hi my name is Jane Watson I have worked for city of Edinburgh council for 20 years plus in numerous rolls, ie rapid response, hospital discharge, organiser and presently a social care worker. I have been a UNISON member for the same amount of time and very active as a steward on and off since 2009. I was at my very first conference last year which was very enlightening with a lot of information and a very good experience. I was involved in the stoppage of monitoring staff and also very involved with home care and the many issues that affect walkers in the community, especially in the horrendous weather

conditions that members have been up against just to do their jobs. As a home care worker I know only too well the difficulties that members can face on a daily basis. I take on many cases even if it's just to be at the end of a phone for a member. There are lots of issues in home-care everyday ie pay, terms and conditions, stages for sickness absences. I am also a service conditions officer which is a recent position after being nominated last year at branch committee, if I am nominated on the 21st of Feb at the AGM I will continue to be committed to my post as steward and service conditions officer and continue to support and represent members.

Equalities Officer

Michael Richardson

I'm a gay activist committed to fighting for equality at every opportunity, on a personal and professional level. I'm quite new to UNISON, having joined the City of Edinburgh Council (CEC) in September 2018. This hasn't stopped me raising awareness of matters important to marginalized groups such as people of colour or BAME, young people, women, people with disabilities, members of the LGBT+ communities etc. Over the last couple of months, I've worked closely with colleagues in HR to draft guidelines for setting up formal staff networks at the CEC. Throughout this project, I have sought advice from connections working in a wide range of organisations including:

- Glasgow City Council
- The Scottish Government
- Edinburgh University
- Scottish Parliament
- Lloyds Banking Group

- Waverley Care
- The Equality Network
- LGBT Health & Wellbeing

For LGBT+ History Month in February, I coordinated a range of activities across the CEC. These included arranging for organisations to host stalls in our Waverley Court office, distributing posters and information leaflets to contacts in other offices across the City and with the help of senior council staff we arranged to have the Rainbow flag flown from City Chambers for the month.

Outside of work, my activism continues through my membership of the Scottish Parliament's LGBTI+ Cross Party Group. I regularly attend training days with various charities, informative talks, workshops and panel discussions focussing on issues important to marginalized groups. I recently attended workshop concerning the proposed changes to Hate Crime legislation in Scotland.

2. Amendments to motions

None received.

3. UNISON City of Edinburgh Branch Welfare Fund

Summary Financial Statement 2018			
(The Branch Welfare Fund is a separate registered charity)		Funds b/f at 1 January 2017	£49,735.88
Current Account		Uncleared cheques	£0.00
Contributions from members and donations		In bank at 31/12/18	£52,996.20
£7,654.32		Business Extra Account	
Grants and loans awarded	£4,394.00	Funds b/f at 1 January 2017	£8,371.51
Donation to Scottish Welfare fundraiser	£0.00	Surplus/deficit	£0.00
Total	£4,394.00	Funds b/f at 31 December 2017	£8,371.51
Surplus (Deficit) for the year	£3,260.32	Total Funds at 31 December 2016	£61,367.71

4. Financial Report 2018

UNISON City of Edinburgh Local Government & Related Sectors Branch 07349

Financial Statement for the year ended 31 December 2018.

The branch ran a small deficit in 2018 largely due to a significant drop in members due to redundancies in the council and the need to employ a member of staff to assist in organising and representing in the voluntary and related sector.

This is an essential post to cover our 1,500 members in this sector since the lead employer (City of Edinburgh Council) will not allow officers time off to service these members.

In recognition of this the branch again received an additional £50,000 from UNISON HQ last year as part of the objective based budgeting process which supports branches on the basis of an agreed organising plan.

The 2018 AGM agreed a transfer of £50,000 from the Industrial Action Fund if required. In the event a transfer of only £20,000 was needed and the AGM will be asked to allow the £30k balance to be transferred in 2019 if needed.

My thanks to Monica Niven, branch support officer, who does all the preparation for invoices, cheques and BACS payments.

*John Stevenson
Branch Treasurer*

I have examined the books and accounts of UNISON City of Edinburgh Local Government & Related Sectors Branch and in my opinion the balance sheet and income and expenditure account gives a true and fair view of the financial position of the branch at 31 December 2018 and for the period ended on that date.

Patricia Rowland
Auditor

General Fund Income and Expenditure Account for City of Edinburgh Branch				
For the year ended 31 December 2018				
All Items	2018 (£)	2018 (£)	2017 (£)	2017 (£)
Income				
Branch Funding	256,390.32		262,709.11	
Branch Levy	0.00		0.00	
Investment Income Received	0.00		0.00	
Tax deducted or paid on Investment Income	0.00		0.00	
Retired Members Subscriptions	440.00		390.00	
Other Income	50,508.30		50,220.77	
Regional Pool Income	0.00		0.00	
Transfer from Industrial Action Fund	20,000.00		0.00	
Transfer from Dedicated Action Fund	0.00		0.00	
Locally collected subscriptions	0.00		0.00	
Income total		<u>327,338.62</u>		<u>313,319.88</u>
Expenditure				
Fighting Fund	0.00		0.00	
Staff Salaries	158,309.38		159,306.04	
Rent	53,169.60		53,169.60	
Rates	14,602.00		14,369.60	
Utilities	3,832.68		2,957.06	
Other administration	50,772.26		48,254.63	
Honoraria	0.00		0.00	
Conferences and group meetings	20,858.52		16,519.14	
Branch Committee	1,419.40		2,034.88	
Other Meetings	11,755.13		7,921.01	
Publicity	3,549.91		3,942.96	
Education	2,576.50		5,753.90	
Donations	2,770.00		851.39	
Affiliations	1,165.75		1,057.25	
Local Activities	443.93		1,673.66	
Transfer to Industrial Action Fund	0.00		0.00	
Transfer to Dedicated Fund(s)	0.00		0.00	
Other Expenditure	2,595.32		134.07	
Hardship Payments	0.00		270.00	
Other Branch Funding Deductions	3,025.00		0.00	
Tax	0.00		0.00	
Expenditure total		<u>330,845.38</u>		<u>318,215.19</u>
Surplus for the year		<u>-3,506.76</u>		<u>-4,895.31</u>

Consolidated Balance Sheet for City of Edinburgh Branch				
For the year ended 31 December 2018				
All Items	2018 (£)	2018 (£)	2017 (£)	2017 (£)
Fixed Assets				
Freehold Properties	0.00		0.00	
Leasehold Properties	0.00		0.00	
Equipment, Fixtures & Fittings	5,170.02		8,789.37	
Investments (Quoted & Unquoted)	0.00		644.45	
Total Fixed Assets		<u>5,170.02</u>		<u>9,433.82</u>
Current Assets				
Branch Funding	782.88		0.00	
Third Party Debtors	688.88		700.00	
Loans	0.00		0.00	
Building Society	0.00		0.00	
Bank Deposit	187,957.49		206,901.94	
Current Account	75,048.96		73,206.22	
Prepaid Card	237.69		725.70	
Cash	0.32		12.82	
Total Current Assets		<u>264,716.22</u>		<u>281,546.68</u>
Current Liabilities				
Branch Funding	0.00		0.00	
Third Party Creditors	13,208.28		11,865.93	
HO Loans	0.00		0.00	
Locally Collected Subscriptions	1,086.42		1,141.82	
Credit Card	70.00		0.00	
Total Current Liabilities		<u>14,364.70</u>		<u>13,007.75</u>
Net Current Assets		<u>250,351.52</u>		<u>268,538.93</u>
Total Assets		<u>255,521.54</u>		<u>277,972.75</u>
Accumulated Funds				
Accumulated General Fund at year beginning	71,070.81		75,966.12	
Brought Forward Balance Adjustment	0.00		0.00	
Surplus/Deficit	-3,506.76		-4,895.31	
Accumulated General Fund at year end		<u>67,564.05</u>		<u>71,070.81</u>
Accumulated Industrial Action Fund	151,708.56		150,726.44	
Surplus/Deficit	-19,100.66		982.12	
Accumulated Industrial Action Fund at year end		<u>132,607.90</u>		<u>151,708.56</u>
Accumulated Dedicated Fund	55,193.38		55,145.46	
Surplus/Deficit	156.21		47.92	
Accumulated Dedicated Fund at year end		<u>55,349.59</u>		<u>55,193.38</u>
Total Funds at End of the Year		<u>255,521.54</u>		<u>277,972.75</u>