

AGM 2022 Supplementary Agenda

AGGREGATE MEETINGS - ONLINE VIA MICROSOFT TEAMS

Tuesday 22nd February 2022, 6pm – 7:30pm

Thursday 24th March 2022, 12:30 – 2pm

1. Treasurer's Report and Financial Statement

After Tom Howorth stood down as branch treasurer at our last AGM he kindly deputised for a further 6 months and the branch are very grateful for him doing so.

Unfortunately, we were unable to find anyone to act as treasurer for the remainder of 2021 and we have received no nominations for the 2022.

If you are interested in filling this vital role, please contact the branch office.

In the interim our accounts have been passed to the region.

As predicted in last year's report we received a reduced income, and this combined with an increase in employee costs due in part to the settlement of pension liabilities has resulted in the reduced surplus.

We have invested in new ICT to support our officers as they continue to work on our behalf from home, on location or from our new offices at Broadside, 2 Powderhall Road, Edinburgh, EH7 4GB.

We are preparing to move into these premises where we will co-locate with the region.

The 2021 General Fund Income and Expenditure Account and Consolidated Balance Sheet are within and show the Branch to be in surplus with a slight increase in the reserves held.

Tom Muir
Branch Chairperson



AGM 2022

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An outline agenda was emailed to members with a registered email address or with a link to the AGM Agenda and Annual Report on the website.

See page 2 for the Financial Statement

UNISON City of Edinburgh Local Government & Related Sectors Branch 07349

Financial Statement for the year ended 31 December 2021.

| General Fund Income and Expenditure Account for City of Edinburgh Branch | | | | |
|---|------------|-------------------|------------|-------------------|
| For the year ended 31 December 2021 | | | | |
| All Items | 2021 (£) | 2021 (£) | 2020 (£) | 2020 (£) |
| Income | | | | |
| Branch Funding | 188,495.17 | | 263,397.26 | |
| Branch Levy | 0.00 | | 0.00 | |
| Investment Income Received | 7.17 | | 357.54 | |
| Tax deducted or paid on Investment Income | 0.00 | | 0.00 | |
| Retired Members Subscriptions | 150.00 | | 135.00 | |
| Other Income | 0.00 | | 48,992.79 | |
| Regional Pool Income | 0.00 | | 0.00 | |
| Transfer from Industrial Action Fund | 0.00 | | 5,000.00 | |
| Transfer from Dedicated Action Fund | 0.00 | | 38,828.59 | |
| Locally collected subscriptions | 0.00 | | 0.00 | |
| Income total | | 188,652.34 | | 356,711.18 |
| Expenditure | | | | |
| Fighting Fund | 0.00 | | 0.00 | |
| Staff Salaries | 149,127.70 | | 115,366.81 | |
| Rent | 0.00 | | 0.00 | |
| Rates | 0.00 | | 0.00 | |
| Utilities | 0.00 | | 0.00 | |
| Other administration | 23,519.78 | | 33,414.01 | |
| Honoraria | 0.00 | | 0.00 | |
| Conferences and group meetings | 1,816.04 | | 2,578.28 | |
| Branch Committee | 0.00 | | 276.50 | |
| Other Meetings | 14.40 | | 2,245.52 | |
| Publicity | 1,995.34 | | 528.00 | |
| Education | 1,612.50 | | 951.80 | |
| Donations | 1,642.50 | | 6,990.00 | |
| Affiliations | 471.00 | | 1,365.75 | |
| Local Activities | 375.00 | | 540.85 | |
| Transfer to Industrial Action Fund | 0.00 | | 0.00 | |
| Transfer to Dedicated Fund(s) | 0.00 | | 38,828.59 | |
| Other Expenditure | 0.00 | | 3,726.00 | |
| Other Branch Funding Deductions | 0.00 | | 0.00 | |
| Tax | 0.00 | | 0.00 | |
| Expenditure total | | 180,574.26 | | 206,812.11 |
| Surplus for the year | | 8,078.08 | | 149,899.07 |

| Consolidated Balance Sheet for City of Edinburgh Branch | | | | |
|--|------------|-------------------|------------|-------------------|
| For the year ended 31 December 2021 | | | | |
| All Items | 2021 (£) | 2021 (£) | 2020 (£) | 2020 (£) |
| Fixed Assets | | | | |
| Freehold Properties | 0.00 | | 0.00 | |
| Leasehold Properties | 0.00 | | 0.00 | |
| Equipment, Fixtures & Fittings | 8,663.27 | | 6,343.97 | |
| Investments (Quoted & Unquoted) | 0.00 | | 0.00 | |
| Total Fixed Assets | | 8,663.27 | | 6,343.97 |
| Current Assets | | | | |
| Branch Funding | 0.00 | | 87.16 | |
| Third Party Debtors | 0.00 | | 0.00 | |
| Loans | 0.00 | | 0.00 | |
| Building Society | 0.00 | | 0.00 | |
| Bank Deposit | 112,276.26 | | 112,269.09 | |
| Current Account | 167,549.75 | | 170,533.35 | |
| Prepaid Card | 0.00 | | 0.00 | |
| Cash | 0.32 | | 0.32 | |
| Total Current Assets | | 279,826.33 | | 282,889.92 |
| Current Liabilities | | | | |
| Branch Funding | 0.00 | | 0.00 | |
| Third Party Creditors | 0.00 | | 8,643.69 | |
| HO Loans | 0.00 | | 0.00 | |
| Locally Collected Subscriptions | 225.20 | | 276.00 | |
| Credit Card | 386.10 | | 513.90 | |
| Total Current Liabilities | | 611.30 | | 9,433.67 |
| Net Current Assets | | 279,215.03 | | 273,456.25 |
| Total Assets | | 287,878.30 | | 279,800.22 |
| Accumulated Funds | | | | |
| Accumulated General Fund at year beginning | 165,671.32 | | 15,772.25 | |
| Brought Forward Balance Adjustment | 0.00 | | 0.00 | |
| Surplus/Deficit | 8,078.08 | | 149,899.07 | |
| Accumulated General Fund at year end | | 173,749.40 | | 165,671.32 |
| Accumulated Industrial Action Fund | 97,607.90 | | 102,607.90 | |
| Surplus/Deficit | 0.00 | | -5,000.00 | |
| Accumulated Industrial Action Fund at year end | | 97,607.90 | | 97,607.90 |
| Accumulated Dedicated Fund | 16,521.00 | | 16,521.00 | |
| Surplus/Deficit | 0.00 | | 0.00 | |
| Accumulated Dedicated Fund at year end | | 16,521.00 | | 16,521.00 |
| Total Funds at End of the Year | | 287,878.30 | | 279,800.22 |

I have examined the books and accounts of UNISON City of Edinburgh Local Government & Related Sectors Branch and in my opinion the balance sheet and income and expenditure account gives a true and fair view of the financial position of the branch at 31 December 2021 and for the period ended on that date.

Awaiting completion of audit.